

DUNN MEADOW USAGE AND GUIDELINES

VEHICLES:

No vehicles are allowed onto Dunn Meadow. Delivery vehicles may drop off and pick up at the concrete stage pad only. Once delivery is made, no parking is allowed in Dunn Meadow or on the concrete stage pad. No parking is allowed along the drive leading to the Franklin Hall loading dock. For access to the concrete pad gate, email MEETING@indiana.edu.

TABLES AND CHAIRS:

Tables and chairs are located in the outdoor closet off the southwest corner of the IMU. These are free of charge as long as the student organizations move them in/out of the closet themselves. There is a \$100 fee for failure to return the items to the closet. For access to the storage closet, email MEETING@indiana.edu.

AMPLIFIED SOUND POLICY – BANDS / DJ'S

In order to prevent disruption to businesses, offices, classes, and neighboring residential areas, programs on campus involving amplified music are subject to the following curfews:

No earlier than:

6 pm – Monday – Friday
Noon – Saturday – Sunday

No later than:

9 pm – Sunday – Thursday (or sunset, whichever is earlier)
10 pm – Friday – Saturday (or sunset, whichever is earlier)

Concrete Pad/Stage size is 21 ft. X 42 ft.

Organizers must contact Stagehands Local 618 at (812) 327-4262 for outdoor events involving amplified sound.

Contracts for events involving the use of amplified music must include a standard clause stipulating the campus sound curfews (see above) and giving the sponsoring organization the right to request the music provider to reduce the volume output, so as to be in compliance with campus and/or University policies.

ELECTRICITY:

Electricity is available free of charge at three places in Dunn Meadow: Email MEETING@indiana.edu for access.

A) Electric box east of the stage; B) Bridge north of the Student Building; C) Bridge by northwest corner of IMU.

TRASH BARRELS AND LITTER PICK-UP

Campus Division will deliver up to two (2) trash barrels and bag liners to Dunn Meadow free of charge. *Estimate one barrel per 50 persons for events involving food service.* Groups are responsible for picking up trash after events and will be billed if clean-up is needed. Contact 812-855-2038 to request barrels and/or receive a cost estimate for additional barrels.

TENTS

If tents are to be erected, the preferred method is barrel tie-downs. If tent stakes are necessary, a utility locate permit through Physical Plant is needed prior to installing stakes. Contact 812-855-3551 at least five (5) business days prior to event.

FOOD SERVICE

Events having food distribution must be pre-approved. Student organization must apply for a Temporary Food Service permit at the following link: <http://ehs.iu.edu/topics/food-protection/temp-event-food-service-form.shtm> at least ten (10) business days prior to event.

BONFIRES

To obtain a permit for a bonfire, campfire or any other type of open flame on the IUB campus, student organizations must submit a request at least 10 business days prior to event at <https://inlocc.iu.edu/CAS/FirePermits/>

IUPD / SECURITY

Student organizations may request security/crowd management for events, or IUPD may require it, based upon the type of event and anticipated attendance. An account number for payment of charges will be required if security is requested or required.

CANCELLATION / RELOCATION

The University reserves the right to cancel or relocate any events in Dunn Meadow due to extreme weather conditions or other public safety considerations. In most cases 24-hour notice would be given, however in cases of extreme emergency or severe and imminent threat of harm, cancellation or relocation may occur with less than 24-hour notice.

FENCES

No fences in or around Dunn Meadow may be erected. No events requiring a paid admission ticket are allowed due to the designated free speech status of Dunn Meadow

HOURS

Dunn Meadow closes at 2 am.

PORTABLE RESTROOM FACILITIES

For some events, student organizations may be required to rent portable restroom facilities. See "Vehicles" for guidelines for delivery and pick-up of the portable units. Units are to be placed only on paved surfaces in the Meadow.

LIABILITY

By reserving any space, indoor or outdoor, for an event, the student reserving the space and the affiliated organization accept responsibility for any problems or damages that may arise as a result of the event.

Students and organizations also agree to cooperate with the University and/or officials acting in their capacity.

Special Note regarding Dunn Meadow's large Burr Oak tree

The large Burr Oak tree just north of the IMU Commons area, at the foot of the long staircase from the IMU, is one of the oldest trees in the State of Indiana. It is considered protected by the University. Only foot traffic is allowed in this area in order to protect the root system of this historic tree.